All requests must be submitted at least 24 hours in advance, and must be completed properly in order to be processed.

Student Name: ________________________________

Student Net ID: ______________ Phone #: __________________________

Please explain why an extended loan is **necessary** (If for a project, please explain the **extenuating circumstances**):

_________________________________________________________________
_________________________________________________________________
_________________________________________________________________

Please list all requested equipment:

_________________________________________________________________
_________________________________________________________________
_________________________________________________________________

**PLEASE NOTE:** You must have an AAP professor (or other relevant staff member) verify the necessity of your reservation by having them email fal-aap-cage@cornell.edu. Your reservation will not be honored without this verification. Your reservation may not be in effect until you have received a notice of approval from an FAL staff member.

**You still need to renew the equipment before the due date (usually 24 hours) if you are borrowing it at the same time as submitting this form.**

Student Signature: ___________________________ Date: ___________ Time: ______